



Role Description

This is a volunteer position for Cubed! Events Limited.

Title: Programmed Content Coordinator

Department: Programmed Content

Unit: Experiences

Responds to: Programmed Content Lead

Summary

As part of the Experiences team you will play a key part in shaping and delivering Cubed!'s scheduled content across the event weekend. You will help ensure our stages, special guests and live stream programming are engaging, well-organised and aligned with the strategic goals of the event.

Reporting directly to the Programmed Content lead you will assist with required tasks to ensure the strategic goals of the event are met.

Responsibilities

- Support the planning of the livestream schedule.
- Help coordinate and manage Special Guests and creators.
- Assist in the review of applications for panels, special guests and creators.

Desired Skills and Traits

- A keen eye for detail.
- Creative thinking.
- Strong communication and organisational skills.
- Ability to work with a team.
- Good problem solving skills.
- Experience working with creators, special guests etc.
- A desire to deliver the best possible event for the community.

To apply, please email volunteer@cubedcon.com with the 'Role Title' as the Subject. Include; why you want the position, applicable skills and previous applicable projects or experience.